

Back to School

September
5th

~~~~~ All The Information You Need And Want! ~~~~~



## LUNCH INFORMATION

- **RETURN** monthly lunch orders by Wednesday, Aug. 29<sup>th</sup> (Menu and order form will be posted on school website on 7/22)
- Hot lunch / milk program begins Wednesday, Sept. 5<sup>th</sup>
- Milk is available daily for \$.60 (pre-order or daily purchase)
- Free/Reduce priced lunch application paperwork is available on school website or can be requested from main office.

## WHAT YOU CAN FIND ONLINE at [www.ASCAalbany.org](http://www.ASCAalbany.org)

- Summer reading assignments for K-8
- School supply lists
- Important dates
- Meet your teachers – read their biographies
- Enroll w/ FACTS Tuition Management to pay tuition (existing accounts rollover)
- Uniform Guidelines
- Student Bundle Order Form (required items only available from ASCA)
- Student and family policies and procedure documents

## ARRIVAL/DISMISSAL

- Bus riders/ Walkers **ONLY** enter through Rosemont St. entrance. (Report to gym if arriving before 8am.)
- Before School Program 7-8am in the Gym- students enter through courtyard BROWN gym entrance door.
- School start time (drop-off (Nursery- Gr8.) enter through parking lot Student Entrance Door beginning at **8am**.)
- Parent pick-up students (K-8) are dismissed at 3pm from Gathering Space doors in the courtyard area. An adult must come and get students at the door. Students will **NOT** be dismissed to vehicles. (N and Pre-K student pick-up time begins at 2:50 at the same courtyard area doors)
- Students **not picked up by 3:10** will be sent to After School Program for a fee.
- After School Program (ASP) students should be picked up from brown gym door. Please remember to sign out your child (**with the pick-up time**) from ASP.

## SCHOOL/HOME COMMUNICATION

- Email is the main form of communication between school and families. Please ensure a current email is on file with the main office.
- **Our school website is amazing! Visit often and follow us on Twitter @ASCA\_Albany**

**Back to School Night**  
**September 20<sup>th</sup>**  
**6:30pm**  
**Gathering Space**

Reminder:  
**NO CELL  
PHONES OR  
ELECTRONICS  
ALLOWED IN  
SCHOOL**

**PLEASE RETURN  
LUNCH ORDERS  
w / payment by  
Wed., Aug. 29<sup>th</sup>**

**Contacts:**  
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